

APPLICATION FORM TO BE SUBMITTED BY IT UNIT FOR
REGISTRATION UNDER IT POLICY 2006-2011.

1. NAME OF THE IT UNIT:

2. DETAILS OF IT UNIT:

- i. Name of the IT UNIT:
- ii. Name of the Managing Director:
- iii. Name(s) of the Director(s):
- iv. Address of Applicant:
Address:
Contact Person:
Email:
Mobile:
Telephone:
Fax:

3. FORM OF ORGANISATION:

- 1 Individual Promoter / Partnership /
- 2 Private Sector Undertaking
- 3 Assisted Sector Undertaking
- 4 Co-Operative Undertaking
- 5 Joint Sector Undertaking
- 6 State Industrial Development / Investment Corpn.
- 7 State Govt. Undertaking
- 8 Central Govt. Undertaking
- 9 Any other

4. COMPANY INCORPORATION OR FIRM REGISTRATION NO. AND DATE:

5. ALL PROMOTERS' BACKGROUND:

Name	Education	Experience	Other Business	Home Address/ Phone	Status (Indian) non Resi-Indian Foreign

6) PROJECT SITE DETAILS:

Give Detailed Address of the project Location

(B) Proposed Debt of the company:

- (i) Financial Institutions
- (ii) Banks
- (iii) Private
- (iv) Others

12) FIXED CAPITAL INVESTMENT:

Sr.No	Component	Amount (Rs. in Lacs.)
1	Land	
2	New Building	
3	Machinery	
4	Others	
	Total	

13) MANPOWER:

Level	Number
1. IT/ITES/professionals	
2. Supervisory/managerial	
3. Other employees	
Total	

14) OVERSEAS MANPOWER DEPLOYMENT

15) SCHEME OPTED FOR REGISTRATION:

ELECTRICITY DUTY EXEMPTION MEGA IT PROJECTS *

STAMP DUTY EXEMPTION IT PARK/SEZ PARK

ANY OTHER (Pl. Specify)

(16) IMPLEMENTATION SCHEDULE (Indicate month & year):

- i) Commencement of Civil Works:

- ii) Commencement of operation of the project
(date/month/year): _____
Encl. copy of first sale invoice if operations commenced.

(17) S.S.I. /I.E.M. /S.T.P.I. REGISTRATION NO.

(18) Whether the applicant/party has any other Applications(s) or Letter(s) of intent/Permission

* On case to case basis, a special package of incentives will be offered for mega IT projects. Such projects will be defined as projects creating employment of more than 1000 in the case of IT unit and 1500 in the case of ITES unit. Alternatively, an investment of Rs.50 crores and above will be considered as a mega IT project. The unit applying for registration as Mega IT Project should ensure compliance for this and necessary guidelines issued from time to time with further necessary details.

- (19) a) Indicate whether the Applicant or the Undertaking or any of the partner/Director who is a Partner/Director of another company or its associate concern have been debarred or placed in abeyance from getting any License/Letter.
 b) Indicate whether the Applicant or Undertaking or any of the Partner/Director who is also a Partner/Director of another Company or its associate concern have been issued notice by the Government of India, or Letter of Intent/Permission Letter.
 c) If reply to part(a) and/or(b) is in affirmative, then give details.

(20) UNDERTAKING:

I/We hereby undertake that

- i) The capital equipment (hardware/software) required for IT product manufacturing or R&D imported by us be used for production of IT goods/services as specified.
 ii) That I/We will abide by other conditions which may be stipulated by the Department of Science & Technology Government of Gujarat.
 (iii) I/We hereby declare that above statement are true and correct to the best of my/our knowledge and belief. I/We fully understand that any letter of Intent/Permission Letter granted to me/us on the basis of the statement furnished is liable to cancellation or being made ineffective, in addition to any other penalty that the Government may impose or any action that may be taken having regard to the circumstances of the case, if it is found that any of the statements or facts therein are incorrect or false.

(Signature with full name).

Designation:.....

Place :.....

Relationship:.....

Full Address:.....

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Date: Seal/Stamp of the Company.

ENCLOSURES:

1. Affidavit (On Rs. 100 Stamp Paper Notarized)
2. Registered sale of deed or lease deed or documentary evidence regarding ownership and possession of land & building.
3. Certificate of Company incorporation Memorandum And Articles of Association, Firm Registration, Partnership Deed (Whatever is applicable) Essentially, evidence of Legal entity. (Enclose Memorandum & Articles of Association)
4. Copy of the Project Report.
6. Copy of S.S.I. /I.E.M./S.T.P.I.Registration, Letter of Intent and any other approval.
7. Copy of the Layout Plan.
8. Copy of Non Agricultural Permission for Land purchase if any.
9. Copy of Latest Audited Annual report
10. Employment report with employee list.

APPENDIX-1

CATEGORY CODES OF INDUSTRIES INCLUDED IN THE SCOPE OF INFORMATION TECHNOLOGY INDUSTRY

1. Computing devices including

ACTIVITY NAME	ACTIVITY CODE
Desktop	1.1
Personal Computer	1.2
Servers	1.3
Work-station	1.4
Nods	1.5
Terminals	1.6
Network PC	1.7
Home PC	1.8
Laptop Computers	1.9
Note book Computers	1.10
Palm top Computers/PDA	1.11

2. Network controller cards/Memories Including:

ACTIVITY NAME	ACTIVITY CODE
Network interface card (NIC)	2.1
Adaptor-ethernet/PCI/EISA/Combo/PCMCIA	2.2
SIMMs-Memory	2.3
DIMMs-Memory	2.4
Central Processing Unit (CPU)	2.5
Controller-SCSI/Array	2.6
Processors-Processor/Processor Power Module / Upgrade	2.7

3. Storage Units Including:

ACTIVITY NAME	ACTIVITY CODE
Hard Disk Drives / Hard Drives	3.1
RAID Devices & their Controllers	3.2
Floppy Disk Drives	3.3
C.D. ROM Drives	3.4
Tape Drives - DLT Drives / DAT	3.5
Optical Disk Drives	3.6
Other Digital Storage Devices	3.7

4. Printers & Output Devices Including:

ACTIVITY NAME	ACTIVITY CODE
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Dot-matrix	4.1
Laser Jet	4.2
Ink jet	4.3
Desk jet	4.4
LED printers	4.5
Line printers	4.6
Plotters	4.7
Pass book Printers	4.8

5. Net working Products Including:

ACTIVITY NAME	ACTIVITY CODE
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Hubs	5.1
Routers	5.2
Switches	5.3
Concentrators	5.4
Trans-receivers	5.5

6. Software Including:

ACTIVITY NAME	ACTIVITY CODE
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Application Software	6.1
Operating System	6.2
Middle Ware / Film Ware	6.3

7. Power Supplies to Computer Systems Including:

ACTIVITY NAME	ACTIVITY CODE
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Switch Mode Power Supplies	7.1
Uninterrupted Power Supplies	7.2

8. Net working / Cabling & related Accessories

(Related to I.T. Industry)

ACTIVITY NAME	ACTIVITY CODE
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Fiber Cable	8.1
Copper Cable	8.2
Cables	8.3
Connectors, Terminal Blocks	8.4

Jack Panels, Patch Cord	8.5
Mounting Cord, Patch Panels	8.6
Back Boards, Wiring Blocks	8.7
Surface Mount Boxes	8.8

9. Electronic Components:

ACTIVITY NAME	ACTIVITY CODE
Printed circuit Board Assembly / populated PCB	9.1
Printed Circuit Board / PCB	9.2
Transistors	9.3
Integrated Circuits /Ics	9.4
Diodes / Thyristor / LED	9.5
Resistors	9.6
Capacitors	9.7
Switches (On/Off, Push-button, Rocker etc.)	9.8
Plugs / Sockets / Relays	9.9
Magnetic Heads, Print Heads	9.10
Connectors	9.11
Microphones / Speakers	9.12
Fuses	9.13

10. Tele-communication Equipment Including:

ACTIVITY NAME	ACTIVITY CODE
Telephones	10.1
Videophones	10.2
Facsimile Machines / fax cards	10.3
Tele-Printers / Telex machines	10.4
PABX / EPABX / RAX/MAX - Telephone exchange	10.5
Multi plexers / Muxes	10.6
Modems	10.7
Telephone Answering Machines	10.8
Tele-Communication Switching Apparatus	10.9
Antenna & Mast	10.10
Wireless Datacom Equipment*	10.11
Receiving Equipment's like pagers, Mobile / Cellular Phones etc.	10.12
VSATs	10.13
Video Conferencing Equipment	10.14
* Including Set Top Boxes for both video and Digital Signaling	10.15

11. Consumables including:

ACTIVITY NAME	ACTIVITY CODE
C.D.ROM/ Compact Disk	11.1
Floppy Disk	11.2
Tapes DAT/DLT	11.3
Ribbons	11.4
Toners	11.5
Ink jet cartridges	11.6
Inks for out put devices	11.7

12. Others:

ACTIVITY NAME	ACTIVITY CODE
Key Board	12.1
Monitor	12.2
Mouse	12.3
Multi Media Kits	12.4
Access Card	12.5
Electronics Purse	12.6
Electronics Wallet	12.7
Universal Pre Payment card	12.8
Smart card etc.	12.9
Any other....	12.10

13. I. T. Enabled Services:

ACTIVITY NAME	ACTIVITY CODE
Call Centre	13.1
Medical Transcriptions	13.2
Back Office Operations	13.3
Revenue accounting & other ancillary operations	13.4
Insurance Claim Processing	13.5
Web / Digital Content Development	13.6
Financial and Accounting Processing	13.7
HR & Payroll processing	13.8
Bioinformatics	13.9
Animation & Design	13.10

AFFIDAVIT

(AFFIDAVIT TO BE SUBMITTED ON APPROPRIATE STAMP PAPER)

I/ We << Applicant Name >>, son of << Father's Name >>, << Designation >>, of << Company Name >>, hereby declare that I/We have read the Government Resolution No.ITP-102006-942-DST dated 1/11/06 issued by the Science & Technology Department of the Government of GUJARAT and its amendment from time to time and undertake to comply all the terms and conditions laid down in it.

I/We undertake to comply all the conditions stipulated therein. We hereby declare that the Fixed Capital Investment shown under item 12 does not ensure ineligible investment like goodwill, preliminary and post operative expenses, commissioning fees, interest capitalized, working capital, etc.

I/We hereby further declare that all information furnished in the application Form and enclosures thereto is true to the best of my/our knowledge and belief and I/We accept that false information will disqualify our company/firm for being eligible for any financial incentive mentioned in the scheme under the said Government Resolution.

Applicant's Signature:.....

Name:.....

Designation:.....

Place:.....

Date :.....