

**Annexure – I:**

**Application for Expression of Interest  
(to be filled in by person / entity applying)**

**1. Basic Information**

(a)	Name of the Person Applying	
(b)	Contact Address Telephone: Mobile: Email:	
(c)	Identity Proof PAN/ Passport/ Bank Statement with picture/ Aadhaar Card (Any one)	

**2. Nature of Entity** (Please provide as much information as you can)

(a)	Type of Entity that will set up EMC (Please attach certified copy of the memorandum and articles of association or equivalent registration documents if already done)	Proprietorship/ partnership/ company/ Govt. owned Boards & Corporations
(b)	Office Address: Office: Factory: Tele No. : Fax No. : Email:	
(c)	Registration Details (Enclose Memorandum and Articles of Association)	
	Certificate of Incorporation (please provide certified copy)	
	PAN Number (please provide certified copy)	
	Service Tax & Central Excise Certificate (please provide certified copy)	
(d)	Name, address & contact details of the Directors/ Promoters along with the PAN Numbers (Please provide the CA Certificate showing the shareholding pattern)	
	a)	
	b)	
	c)	

(e)	Name, designation & contact details of the Authorized Person	
-----	--	--

**3. Details of Proposed Electronics Manufacturing Cluster**

(a)	<b>Location</b> District Taluk Village	
(b)	Tentative area of the land over which EMC will be set up	
(c)	Tentative Project Cost (in Rupees) (excluding land)	
(d)	Brief Description of the activities undertaken so far by the applicant for setting up the EMC and for bringing ESDM units in the proposed EMC	

**4. Assistance Sought under the scheme**

(a)	Capital Subsidy (Amount in Rupees)	
(b)	Stamp Duty/ Registration Fee Reimbursement	
(c)	Feeder or Sub-station Requirement	
(d)	Power Tariff and Electricity Duty Reimbursement	

Signature of person making  
application / Authorised Signatory of applicant

**Annexure – II:**

**Format for Letter of In-principle Approval**

Date:

To

---

---

---

---

Ref: 1. Your Expression of Interest dated \_\_\_\_\_

Sub: In-principle approval for Electronics Manufacturing Cluster Proposed at \_\_\_\_\_.

Sir/ Madam,

1. Please acknowledge registration no. for your application is \_\_\_\_\_. In future correspondences please quote this number.
2. On behalf of the Government of Gujarat, I convey the “in-principle” approval/ refusal with reference to your application for development of Electronics Manufacturing Cluster (EMC) at <<location>> with an estimated project cost of Rs. << >>.
3. Subject to the adherence to conditions as laid out in para 4 of this letter and subject to approval by the Empowered Committee, the maximum assistance that you can avail under the scheme will be as under:
  - (a) Capital subsidy: Rs. \_\_\_\_\_ or 25% of Project Cost, whichever is lower
  - (b) Electricity Feeder / Sub-station at \_\_\_\_\_ to be set up by Government on your behalf with Government contribution limited to Rs. 5 crores.
  - (c) Stamp Duty/ Registration Fee Reimbursement: on actual basis.
  - (d) Power Tariff and Electricity Duty Reimbursement: on actual basis.
4. This in-principle approval is valid for a period of one (1) year from the date of issuance of this letter subject to fulfillment of the following conditions:-
  - (a) Procurement and having final possession of the land
  - (b) Formation of SPV
  - (c) Financial Closure of the Project – for computing financial closure, the applicant will be allowed to incorporate eligible assistance from GoI, GoG, under respective schemes for assistance to EMCs, and expected proceeds of user/ service charges to be collected from ESDM units, along with own equity and debt that the applicant will take.
  - (d) Preparation and submission of Detailed Project Report (DPR), detailed drawings and designs of the works along with their cost estimates

- (e) Component/ activity wise implementation schedule specifying the timelines and corresponding milestones
  - (f) Submission of application as per para 3.5 of the scheme within 1 year.
5. In case, the above conditions are not met by the end of the validity period of this in-principle approval, the validity may be extended by an additional period of up to one year subject to fulfillment of the mandatory conditions in sub para (a), (b), (c), with a satisfactory justification for the delay of other conditions mentioned in para 4 above.
  6. Application for extending validity of in-principle approval shall be made before expiry of one year from grant of in-principle approval. In case, the validity period is extended, a detailed timelines for fulfilling the following conditions should be intimated to the Competent Authority.
    - a. Preparation and submission of DPR, detailed drawings and designs of the works along with their cost estimates
    - b. Component/ activity wise implementation schedule specifying the timelines and corresponding milestones
    - c. Submission of formal application as per para 3.5 of the Scheme
  7. In an instance where the criteria is not met within the validity period, with or without extension, the in-principle approval shall lapse and the applicant would not have any claim for any incentive / benefit against the Government. However, you can submit a new Expression of Interest which would not be linked to the application referenced herein and will be treated as a new application.
  8. You are informed that till the filing of formal application as in Annexure – III, you can change the applicant.

Yours Sincerely,

**Annexure –III:**

**Application Form for Availing Assistance under the Scheme of Assistance for Development of  
Electronics Manufacturing Cluster (EMC)**

(to be filled in by the applicant)

**Application Registration No.**

**1. Basic Information**

1.	Name of the Applicant				
2.	Contact Address Telephone: Mobile: Email:				
3.	Registration Details (Enclose Memorandum and Articles of Association)				
	Certificate of Incorporation (please provide certified copy)				
	PAN Number (please provide certified copy)				
	Service Tax & Central Excise Certificate (please provide certified copy)				
4.	Type of the Entity (Please attach certified copy of the memorandum and articles of association or equivalent registration document)	Proprietorship/ partnership/ company/ Boards or Corporations of the Government			
5.	Name, address & contact details of the Directors/ Promoters along with the PAN Numbers (Please provide the CA Certificate showing the shareholding pattern)				
	Name	DIN NO	Address	Contact No.	Email
6.	Name, designation & contact details of the Authorized Person (please enclose copy of authorisation letter)				

**2. Details of Proposed Electronics Manufacturing Cluster**

1.	<b>Location</b> District Taluk Village	
----	---	--

	Village Wise list of survey numbers and corresponding areas, ownership details along with the map marking the site.	
2.	Finalised area of the land over which EMC will be set up in acres.	
3.	Proof of Land Possession (attach copies of relevant revenue records)	
4.	Brief Description of the activities undertaken so far by the applicant since the in-principle approval for setting up the EMC and for bringing ESDM units in the proposed EMC	
5.	Please enclose detailed project report of the Proposed EMC	

### 3. Project Components & Cost

(a) Total Project Cost:

(b) Eligible Project Cost: (Please indicate cost components corresponding to eligible items mentioned in annexure VI only)

S No	Project Component	Cost
1.		
2.		
3.		
<b>Total</b>		

### 4. Means of Financing the Project

Total Project Cost	Promotors Contribution	
	Contribution from Units	
	Anticipated GoI Grant-in-aid/Assistance	
	Expected GoG Assistance	
	Debt/Borrowing (Please include Loan Sanction Letter)	
	<b>Total</b>	

### 5. Assistance Sought under the scheme

1.	Financial Assistance (Amount in Rupees)	
2.	Stamp Duty/ Registration Fee	

	Reimbursement (Please include the documentary evidence of payments)	
3.	Feeder / substation for Electricity Supply: KVA/MVA Rating Location at _____ (DPR should cover a section on Power requirement assessment)	
4.	Power Tariff and Electricity Duty Reimbursement	

**6. Bank Account Details**

1.	Name and address of Bank where account is kept	
2.	Bank Account Number	
3.	IFSC Code	
4.	RTGS Details	

**7. Declaration:**

I hereby declare that the information, statements & other papers given herein are to the best of my knowledge & belief, true and correct in all particulars. I also declare that for the Project of setting up EMC, I am not availing any other assistance from Government of Gujarat Departments or any of its Organisation.

I also declare that I am duly authorized to sign an application and details and documents submitted in this application.

Authorised Signatory

**Note:**

Any financial transactions / expenditure statements forecast submitted by the applicant must be signed by the authorized signatory of the applicant and be certified by the auditor/ chartered accountant.

**Annexure – IV:**

**Format for Recording Minutes of Empowered Committee**

<b>Application Reference No.</b>			
<b>Applicant</b>			
<b>Assistance Sought</b>			
<b>Sr. No</b>	<b>Type of Assistance</b>	<b>Approximate Amount of Assistance</b>	<b>Remarks</b>
<b>Background Note (As proposed by Competent Authority for meeting)</b>			
<b>Discussion Part of Minutes, by Empowered Committee</b>			

<b>Approval Granted by Empowered Committee</b>			
<b>Sr. No</b>	<b>Type of Assistance</b>	<b>Maximum Eligible Amount of Assistance</b>	<b>Remarks</b>
1.	Capital Subsidy		
2.	Stamp Duty Reimbursement		
3.	Registration Fee Reimbursement		
4.	Feeder / Substation Assistance		
5.	Power Tariff and Electricity Duty Reimbursement		
<b>Conditions for Disbursement (Assistance Type-wise)</b>			

## **Signatories**

(            )  
          )

(            )

(

(            )  
          )

(            )

(

**Annexure V:**

**Final Approval Letter Format**

Date:

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ref: 1. **Application Registration No**

Sub: Approval of Assistance for Electronics Manufacturing Cluster at \_\_\_\_\_.

Sir/ Madam,

1. This is to convey the approval/ refusal of assistance for EMC by Government of Gujarat with reference to your application registration number \_\_\_\_\_ for development of Electronics Manufacturing Cluster (EMC) at <<location>> with an estimated project cost of Rs. <<>>.
2. You are conveyed approval of financial assistance, as per following schedule subject to fulfillment of conditions in para 3.

Sr. no	Type of Assistance	Maximum Eligible Amount of Assistance
1.	Financial Assistance (Amount in Rupees)	
2.	Stamp Duty/ Registration Fee Reimbursement (Please include the documentary evidence of payments)	
3.	Feeder / substation for Electricity Supply: KVA/MVA Rating Location at _____ (DPR should cover a section on Power requirement assessment)	
4.	Power Tariff and Electricity Duty Reimbursement	

3. You are also conveyed approval of the Government for setting up an electrical feeder line/substation of \_\_\_ capacity for supplying quality power supply to units. This work will be undertaken by the GUVNL's Distribution Company (applicable) and Government contribution towards the cost will be limited to Rs. \_\_\_\_ (max Rs. 5 crores). Additional amount for feeder line/substation, above this amount will have to be deposited by you to the concerned

Distribution Company. Please submit a copy of such deposit where upon my office will deposit \_\_\_\_\_ amount for the Government as assistance under this scheme.

4. The approval conveyed herein for financial assistance for feeder is subject to following conditions:
  - (a) You undertake execution of Project as proposed in DPR.
  - (b) Assistance will be limited to Max. Rs. \_\_\_\_\_ or 25% of the expenditure made in eligible Project cost components, whichever is lower.
  - (c) 2<sup>nd</sup> and 3<sup>rd</sup> installment of assistance is contingent on setting up of at least \_\_ and \_\_ ESDM units in the EMC, respectively.
5. The provision for feeder/substation will be made by the Government on your behalf when the applicant has already incurred the expenditure of 60% of the project cost.
6. Benefit of Stamp Duty and Registration Fee exemption/reimbursement will be made to ESDM units. The procedure and time line etc. shall be as defined in the scheme for ESDM units.
7. Disbursements – The disbursement of the assistance and execution of feeder work, if any, would be done in following manner:-
  - (a) Advance release of 25% of Capital Subsidy by the Component Authority subject to availability of whole area of EMC, approval of site layout plan by the competent authority and approval of Pollution Control Board, if required.
  - (b) Second tranche of 50% of eligible Capital Subsidy will be disbursed after the eligible unit has already incurred expenditure of 60% of the project cost in eligible activities.
  - (c) The third and final tranche of the Capital Subsidy amounting to 25% of eligible assistance will be paid when the applicant has incurred expenditure of 100% of the project cost.
  - (d) Reimbursement of Stamp Duty / Registration Fee, Power Tariff Subsidy, Electricity Duty will be on basis of claim submitted as per incurring of such expenditure.

I wish you best of luck with the Project. Should you have any difficulty or have queries Mr. \_\_\_\_\_ will be your personal contact. He can be reached at \_\_\_\_\_.

Yours Sincerely

**Annexure-VI:**

**List of Eligible Activities under this Scheme**

<b>Sr. No</b>	<b>Activity</b>
<b>Basic Development</b>	
01	Boundary Wall
02	Internal Roads
03	Street Lighting
04	Storm Water Drains
<b>Services</b>	
05	Government Support Office
06	Water Treatment Plant
07	Sewage Lines/Treatment
08	Waste Disposal / Recycling/ Water Harvesting
09	Electricity Sub-Station/Distribution
10	Backup Power Plant
11	Warehousing
<b>Welfare Services</b>	
12	Employee Hostel & Mess
13	Hospital and ESIC
14	Recreational Facility Playground Clubhouse
15	Creche/Nursery
16	Local Shopping Centre
17	Restaurants
18	Educational Facilities

<b>Support Services</b>	
19	Centre of Excellence (R&D, Incubation and Consultancy Services)
20	Training Facility / ITI
21	Auditorium & Conference Facility
22	Video Conferencing
23	IT Infrastructure / Telecom (Broadband Connectivity, Cloud Computing, ERP/Factory Management System)
<b>Manufacturing Support</b>	
24	Tool Room
25	CAD/CAM Design House
26	Plastic Molding
27	Sheet Metal Stamping
28	Packaging / Epoxy Suppliers
29	Testing and Certification Facility
30	Component Testing (Safety, Life Test, Reliability, Electrical & Mechanical Properties, RoHS Testing, EMI/EMC Testing)
<b>Government Regulatory Support / Services</b>	
31	Development Commissioner / Designated officer
32	Tax Support / Filing
33	Factory/Labour Compliance Support
34	Pollution Control