

# Procedure for Filing a Complaint for Adjudication under IT Act

Every Application for Adjudication Under IT Act 2000 should be in the specified format and should be accompanied by applicable fee.

- **Application form:** Click Here to Download the Application Form
- **Fee Structure:** Every complaint of a matter to the Adjudicating Officer shall be accompanied by Application fee of Rs. 50/- and fee towards damages claimed by way of compensation from the contraveners, payable by a cheque drawn in favour of "**Under Secretary (cash), Science & Technology Department**" at Gandhinagar Gujarat, calculated on the basis on the rates provided below.

<b>I. Damages by way of compensation</b>	<b>Fee</b>
a. Upto Rs.10,000	10% ad valorem rounded of to nearest next hundred
b. From 10001 to Rs. 50000	Rs. 1000 plus 5% of the amount exceeding Rs. 10,000 rounded of to nearest next hundred
c. From Rs. 50001 to Rs. 100000	Rs. 3000/- plus 4% of the amount exceeding Rs. 50,000 rounded of to nearest next hundred
d. More than Rs. 100000	Rs.5000/- plus 2% of the amount exceeding Rs. 100,000 rounded of to nearest next hundred
II. Fee for Every Application	Rs.50/-

## Where to Submit:

Adjudicating Officer,  
C/o Secretary, Science & Technology Department,  
Government of Gujarat  
Block no. 7, 5th Floor, New Sachivalaya,  
Gandhinagar – 382010.  
E-mail: [secdst@gujarat.gov.in](mailto:secdst@gujarat.gov.in)