

**Manual – 4:- The Norms set by it for the discharge of its functions:-**

- (1) Please provide list of rules, regulations, instructions, manual and records, held by public authority or under its control or used by its employees for discharging functions as per the following format. This format has to be filled for each type of document.

Name / title of the document: – <b>Information Technology Policy &amp; Related Matters.</b>	Type of document <div style="border: 1px solid black; padding: 5px; text-align: center;">(Rules, Regulations, Instructions, Manual, Records. Others)</div>
Brief Write-up on the document - <b>To make Gujarat ICT/ ITeS hub thereby creating employment opportunities and to transform Gujarat into a “knowledge based society”</b>	
From where on can get a copy of rules, regulations, instructions, manual and records.	Address: <b>Deputy Secretary (IT) Department of Science &amp; Technology Block No. 7, 5<sup>th</sup> Floor, New Sachivalay, Gandhinagar, Gujarat – 382 010.</b>  Telephone No.: 079 – 23250438 Fax: 079 – 23250325 E-mail: <a href="mailto:asit@gujarat.gov.in">asit@gujarat.gov.in</a>
Fee charges by the department for a copy of rules, Regulations, instructions, manual and records (if any)	

Name / title of the document: – <b>Biotechnology Policy &amp; Related Matters. Science &amp; Technology and Innovation Policy Related Matters.</b>	Type of document <div style="border: 1px solid black; padding: 5px; text-align: center;">(Rules, Regulations, Instructions, Manual, Records. Others)</div>
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